



Hall Associates
Commercial REALTORS since 1975

Association Management Division
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Kenwick Place Homeowners Association
ARCHITECTURAL CHANGE REQUEST

Kenwick Place HOA, The Board and The Architectural Committee must ensure all changes and/or modifications conform to the covenants of Kenwick Place. In order to ensure uniformity, if you are considering **ANY ARCHITECTURAL CHANGES** to your unit, you **MUST** complete and return an Architectural Change Request before proceeding with any work. Please allow up to 60 days for approval.

NAME: _____

ADDRESS: _____

PHONE NUMBERS: (Home) _____ (Cell) _____

PROPOSED CHANGE: **FRONT** **BACK** **SIDE** **(Circle As Applies)**

General statement about the request: _____
(ex.- new siding, new railing, expand deck, replace windows, etc.)

On the reverse side of this form or on a separate sheet attached, please note the purpose of the additions or changes along with the following that apply: drawing, dimensions, materials, color of paint and any other remarks that would aid the committee in reviewing your request. It is highly recommended that a sketch of the additions or change be submitted for clarification.

I, the undersigned, understand that I am responsible for all maintenance of the exterior structures of my home. See: *The Second Amendment to the Declaration of Covenants, Conditions and Restrictions of Kenwick Place #1*, Page 3 and 4, #11 Page 8 and Exhibit A. Page 10. Recorded 7/26/10.

SIGNATURE: _____ **DATE:** _____

This request was reviewed by the Architectural Committee on _____	
APPROVED/DENIED: (circle) _____	Date: _____
REASON DENIED: _____	

COMMITTEE MEMBERS:	(Name) _____	Date _____
	(Name) _____	Date _____
	(Name) _____	Date _____
	(Name) _____	Date _____
	(Name) _____	Date _____
	(Name) _____	Date _____