Hall Associates
Commercial REALTORS since 1975
Association Management Division
213 S. Jefferson St. Suite 1007 · Roanoke, VA 24011-1714
Phone (540) 982-0011 · Fax (540) 344-1730

Kenwick Place Homeowners Association

LANDSCAPING CHANGE REQUEST

There is much to consider when it comes to owners making changes to their homes or units. The HOA needs to ensure all such removal, additions or changes conform to the character and quality of the community and that they are done in a professional manner. Of particular importance is that maintenance, repair and overall responsibility for any landscaping installed/modified by the Lot Owner remain with the Lot Owner. Please allow up to 60 days for approval.

NAME: _____

LOT ADDRESS: _____

PHONE NUMBERS: _____

PROPOSED CHANGE: FRONT BACK SIDE (Circle As Applies)

On the reverse side of this form or on a separate sheet attached to this request, please note the purpose of the removal, additions or proposed changes along with anything that applies. It is highly suggested that a sketch of the finished additions or changes be submitted for added clarification. Please include the approximate measurements and/or dimensions, so that your drawing can be interpreted to scale. Measurements must be provided with or without a sketch in order for the Committee to review/approve.

I, the undersigned, understand that I am responsible for all maintenance and repair of the requested addition/modification and such responsibility will be passed on to future owners of my property. I request that the Committee review and approve my application.

SIGNATURE: _____ **DATE:** _____

This request was reviewed by the Landscape Committee on _____

APPROVED/DENIED: (circle)_____ Date:_____

REASON DENIED: _____

COMMITTEE MEMBERS: (Name) _____ Date_____

(Name) _____ Date_____

(Name) _____ Date_____

(Name) _____ Date_____

(Name) _____ Date_____

(Name) _____ Date_____